

FOR SCSL USE ONLY
amended

LSTA Sub-Grant Award # _____
Library
FFY 2008 Program Funds
Street
CFDA No. 45.310
FY 2008 Appropriations
29211

LSTA PL 108-81, as

South Carolina State

1430 Senate

P.O. Box 11469
Columbia, S.C.

TUITION ASSISTANCE GRANTS FOR S.C. PUBLIC LIBRARY STAFFS
P.L. 108-81, As Amended -- Federal Fiscal Year (FFY) 2008 Program Funds
2008 Guidelines -- South Carolina State Library

Application -- Part I of III

Please return one (1) copy of all three parts with original signature(s) to:

*Kathy Sheppard, Federal Grant Manager
South Carolina State Library
P.O. Box 11469
Columbia, SC 29211-1469*

Relationship to the State Library's 5-Year Plan

Goal 1 – Enhance the informational services environment of South Carolinians by improving access to library resources and materials through the superior guidance and training of professional librarians and support staff.

Relationship to LSTA Purposes

Describe, in Part 2, Section 2 below, the specific Federal purpose for which the applicant staff is being prepared through the course of education proposed. Refer to the South Carolina Five Year Plan for 2008-2012, available on the State Library's website, for the six Federal purposes

Applicant is the library, not the participant

Estimated number of persons in target audience for grant: _____

This is an estimate of the number in the target group who will likely experience a direct benefit/improvement in the level and quality of library service as a result of the LSTA funded coursework. For example, if the coursework involves library services to pre-school children, enter the number of children under 6 years of age that may potentially benefit.

- I. The Board of the _____ Library, in order to improve library service through the academic training of library personnel, submits this application for a Library Services and Technology Act tuition assistance grant of \$ _____.
- II. The Board proposes to use the funds in accordance with the project described in the application. The Board agrees that the amount of local funds budgeted for staff development will not be reduced due to receipt of LSTA grant funds.
- III. Participants may be required to submit an article, newspaper interview, or make formal or informal presentations at South Carolina State Library sponsored workshops and events.

Applicant Signature (Library Director or Board Chair ONLY)

Date

NOTE: Neither the preparation nor the submission of an application guarantees final approval of an LSTA CE sub-grant request.

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Columbia, S.C. 29211

**TUITION ASSISTANCE GRANTS FOR S.C. PUBLIC LIBRARY STAFFS
P.L. 108-81, As Amended -- Federal Fiscal Year (FFY) 2008 Program Funds
2008 Guidelines – South Carolina State Library**

Application -- Part II of III

Please return one (1) copy with original signature(s) to:

ATTN: Guynell Williams, Federal Grant Manager, SC State Library, P.O. Box 11469, Columbia, SC 29211-1469

THIS CONTRACT PAGE MUST BE COMPLETED BY THE LIBRARY DIRECTOR

Please complete a separate page for each participant. Library directors applying for tuition assistance grants should consult with their library board chairs.

This grant will be awarded by the Board to _____, who began full-time employment on _____, and currently holds the position of _____ and works _____ hours per week.

1. Describe the current position and responsibilities of the above named participant OR attach a copy of the participant's current position description.
2. Describe the specific Federal purpose(s) for which the applicant staff is being prepared through the course of education proposed. Refer to the South Carolina Five Year Plan for 2008-2012, available on the State Library's website, for the six Federal purposes

The Library Director's signature below certifies that the participant is pursuing an MLS degree in an ALA-approved graduate program.

Signature (Library Director or Board Chair ONLY)

Date

Attach additional sheets as needed.

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TUITION ASSISTANCE GRANTS FOR S.C. PUBLIC LIBRARY STAFFS
P.L. 108-81, As Amended -- Federal Fiscal Year (FFY) 2008 Program Funds
2008 Guidelines -- South Carolina State Library
Application -- Part III of III

Please return one (1) copy with original signature(s) to:
ATTN: Kathy Sheppard, Federal Grant Manager, SC State Library, P.O. Box 11469, Columbia, SC 29211-1469

THIS CONTRACT PAGE MUST BE COMPLETED BY THE PARTICIPANT

Note: Participant must have successfully completed at least nine (9) hours of coursework in library and information studies. Please complete a separate page for each course for which tuition assistance is desired.

Title and number of course:

_____ Academic _____ term _____ and _____ date(s): _____

_____ Academic institution: _____ Credit hours: _____

Participant's Name and Title (Please print): _____

Proposed Budget:

		Matching Funds**			TOTAL EXPENSES
	LSTA Funds	State Aid	Local	Other	
Tuition					
Fees for Materials					
TOTAL					

***Attach a separate sheet.** Specify which matching dollar amounts are in-kind contributions (the value of goods and services provided toward the project, e.g., staff time). Cash support (34%) is the preferred match. *Specify other. Only include expenses that are applicable to the tuition assistance program. **Grant funds may be no more than 66% of the total of all expenses.**

NOTE: Include a copy of the institution's course description.

_____ I have been fully accepted into an ALA accredited MLS program at: _____

_____ I have completed _____ credit hours toward my MLS degree.
(Please note: A copy of graduate transcripts must accompany requests for tuition reimbursement.)

_____ My current GPA is _____

Narrative Section

ATTACH A SEPARATE SHEET. Describe briefly your expectation as to how the LSTA funded course will enhance your ability to work with library users in relation to the Federal purposes described above.

Participant's Signature: _____ **Date:** _____